

**DIGITAL PRESENCE OF ARTISANS NORTHWEST**

To maintain a fresh and current Digital Presence for Artisans Northwest, we are asking that you produce the following documents, and sign and return the below form no later than July 1st.

1. A short Biography of yourself, your craft, your medium, and inspiration. This biography is to be between 100 to 300 words in length. Please include things like:
  - when did you start your art or craft
  - who or what inspires you
  - have you taught your craft or art
  - are you on any social media
  - do you have a website
  - do you have a studio
  - do you have your art on display in a gallery
  - how do you connect with people in the Thunder Bay community
2. Between 2 to 5 photographs of your work. You are responsible for watermarking your photos if you desire further security of images of your art. (workshop about how to do this available in May or June)

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AUTHORIZATION AND DIRECTION

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**TO: ARTISANS NORTHWEST**

**FROM:** \_\_\_\_\_

**RE: DIGITAL PRESENCE**

I, \_\_\_\_\_, hereby authorize and direct Artisans Northwest to use the digital images and biography that I have released to them, along with other information about my person or craft, to use to promote my art and craft via Artisans Northwest digital presence.

I, \_\_\_\_\_, also confirm that it is my responsibility to refresh my digital images periodically, sending at least three new images and no more than 5 to Artisans Northwest before July 1st, of each year to be used to advertise our Annual Fine Art and Craft show.

**-Or-**

I, \_\_\_\_\_, confirm that I do not give permission to have Artisans Northwest promote my art or craft in any way within Artisans Northwest digital presence. This denial of permission includes, postings about my name, my craft, my business, or any other groups I am involved in, or any other shows or sales I am involved in.

I, \_\_\_\_\_, confirm that I do give permission to have Artisans Northwest promote my art or Craft in any way **ONLY** on the following social media platforms,

\_\_\_\_\_.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business/Studio name: \_\_\_\_\_